

BERNALILLO COUNTY
BOARD OF COUNTY COMMISSIONERS
ORDINANCE NO. 2022 37

KEEP BERNCO BEAUTIFUL ADVISORY BOARD

An ordinance enacting a new Article III of Chapter 70 of the Bernalillo County Solid Waste Ordinance creating the "Keep BernCo Beautiful" Advisory Board for the purpose of enhancing local litter control, promote recycling, beautification and waste reduction programs.

Sec. 70-47 Establishment

There is hereby established the Keep BernCo Beautiful Advisory Board.

Sec. 70-48 Mission

The mission of the advisory board shall be to encourage accountability through outreach and educational efforts to promote the preservation of environmental quality that ultimately support a prosperous, clean, and healthy community.

Sec. 70-49 Membership

The Keep BernCo Beautiful ("KBCB") Advisory Board shall consist of five (5) members appointed by the Board of County Commissioners, one (1) appointed by each Commissioner.

The term of each member shall be three (3) years. If a vacancy occurs, the County Commission shall fill the vacancy by appointment for the unexpired term. Any member of the KBCB Advisory Board who is absent without excuse from three consecutive meetings of the Board shall be deemed to have resigned their membership and shall be replaced pursuant to Section 2-432 of the Bernalillo County Code. . Absences may be excused if the absent member has communicated with the KBCB director and chairman of the advisory board.

Sec. 70-50 Purpose and Objectives

The purpose of the KBCB Advisory Board shall be to serve as an advisory board concerning matters relative to Keep America Beautiful issues. The board shall make

recommendations that focus in the areas of community improvement, education, litter prevention, beautification, waste reduction, and recycling projects. The board objectives shall include:

- 1) To foster and promote ideals and principles of community beautification, litter prevention, waste reduction, public education, promote recycling, protection of the environment, and the preservation of the natural beauty of Bernalillo County;
- 2) Develop and implement plans, programs and initiatives that preserve the natural beauty of Bernalillo County, protect the environment, improve public lands, reduce waste streams and improve Bernalillo County communities through the efforts of volunteers and broad-based alliances;
- 3) Recruit members of the general public to serve on committees and subcommittees to promote the ideals, principles, goals and objectives of Keep BernCo Beautiful;
- 4) Develop plans and programs for the education of and dissemination of information to the general public in order to encourage individual behavior for the improvement of the environment, the protection of the quality of life in Bernalillo County communities, and a positive behavior of individual citizens through personal responsibility;
- 5) Affiliate with Keep America Beautiful, Inc. in Bernalillo County;
- 6) Recommend policies and carry out programs and projects to implement the purposes, objectives and goals of Keep BernCo Beautiful; and

Sec. 70-51 Responsibilities

The KBCB Advisory Board shall have the following responsibilities and duties:

- 1) Elect officers and prescribe the duties and responsibilities for such officers;

- 1 2) Establish committees and subcommittees, including standing committees as may be
2 necessary or appropriate to carry out the purposes and objectives of Keep BernCo
3 Beautiful;
- 4 3) Serve on one or more of the committees or subcommittees;
- 5 4) Recruit members of the general public to serve on committees and subcommittees:
 - 6 a) to set goals and establish action plans;
 - 7 b) to notify members of committees and subcommittees of meeting dates and prepare an
8 agenda for each such meeting;
 - 9 c) to submit project plans and funding sources to the advisory board for approval;
 - 10 d) to submit periodic committee, subcommittee or activity reports to the advisory board;
 - 11 e) to submit annual reports to the Bernalillo County Commission;
 - 12 f) to accept donations from public and private sources through the BernCo Quality of
13 Life Fund and;
 - 14 g) to accept grants for the administration and implementation of plans, programs and
15 projects, consistent with applicable state statutes, laws, county codes, ordinances and
16 county policies;
- 17 5) To plan, develop and implement projects, programs and to recommend policies to the
18 Bernalillo County Commission for:
 - 19 a) Beautification and community improvement in Bernalillo County;
 - 20 b) Litter prevention, recycling, and waste reduction through diverse programs;
 - 21 c) Education to encourage positive behavior towards community improvements and
22 improving the environment and quality of life of communities through personal
23 responsibility;

d) Broad-based community alliances to achieve sustainable community improvement;

e) Encouragement of action by volunteers;

Sec. 70-52. Meetings

1) *Regular meetings.* The KBCB Advisory Board shall meet bi-monthly. Timely written notice of the date, time and place of regular meetings of the advisory board of not less than seven (7) days shall be given to members by e-mail, mail, or by hand-delivery.

2) *Special meetings.* The chairperson or one-third of the members of the advisory board may call a special meeting of the advisory board at any time, provided that the notice of the date, time, place and purpose of such special meeting shall be given to each member in writing by e-mail, mail or by hand-delivery at least three (3) days prior to the special meeting.

3) *Quorum.* A quorum shall consist of a majority of voting members of the advisory board currently serving a term of office at any regular or special meeting. No business may be transacted at any regular or special meeting in the absence of a quorum.

4) *Parliamentary procedure.* All questions of order, procedure and parliamentary law shall be governed by the most recent edition of Roberts' Rules of Order, except in instances in which Roberts' Rules of Order have been superseded by an applicable New Mexico statute, county code or ordinance.

5) *Questions of order.* All questions of order shall be determined in the first instance by the chairperson, or, in the absence of the chairperson, the vice-chairperson, without debate, but any member of the advisory board may appeal to the full board from the decision of the chairperson or vice-chairperson, if applicable.

Sec. 70-53. Officers

1) *Officers.* The officers of the KBCB Advisory Board shall include a Chairperson and a Vice-Chairperson.

2) *Duties.*

a) *Chairperson.* The duties of the chairperson shall be to preside at meetings of the advisory board, preside at public meetings called by the advisory board, serve as the principal spokesperson on advisory board matters or designate another member of the board, in the absence of the vice-chairperson, to serve as presiding officer and spokesperson.. The chairperson shall ensure the periodic review of advisory board goals, objectives, plans, policies, programs and projects; review progress on various matters that have become before the board; and release statements to the media regarding board activities or designate a member of the board to do so.

b) *Vice chairperson.* The duties of the vice chairperson shall be to perform the duties of the chairperson in the absence or upon the resignation of the chairperson.

Sec. 70-54. Staff Support

1) *Director.* The County Manager shall designate an employee of Bernalillo County's Public Works Division to serve as the director of the advisory board. The director shall be responsible for the coordination and implementation of plans, policies and programs; shall serve as an advisor and resource in the planning, development and implementation of programs and projects; shall manage the office of the advisory board; and shall maintain records and reports as necessary or appropriate for the Keep America Beautiful system. The director shall not be entitled to vote on any matter coming before the advisory board.

2) *Board staff.* The BernCo Public Works O&M Director, the BernCo Public Works Solid Waste Manager, the BernCo Planning & Development Services Dept. Director, the BernCo Office of Community Engagement and Outreach Manager, and the Solid Waste Program Coordinator/Director shall serve as advisors to the Board.

Sec. 70-55 Committees

Committees and sub-committees will be necessary or appropriate to carry out the purposes and objectives of the KBCB Advisory Board. A member of the advisory board shall serve as the committee chairperson of each such committee or subcommittee. One or more staff resource persons shall be assigned to each committee and each subcommittee. Each such committee or subcommittee shall recruit members from the public; set goals and objectives; develop action plans; provide for the notification of meeting dates, times and places; prepare agenda for each meeting; report committee and subcommittee activities to the advisory board; and perform such other duties and functions as may be assigned to them by the advisory board.

Sec. 70-56 Funding

1) *Appropriations.* The Bernalillo County Commission may appropriate funds in its annual budget for the KBCB Advisory Board as part of the budget for the Solid Waste Collection and Recycling Division of the Bernalillo County Public Works Division (Sec. 70-41.- Educational programs). Such funds, when appropriated, shall be administered and expended solely for public purposes in compliance with all Bernalillo County codes, ordinances, policies and procedures.

2) *Grants.* The advisory board may apply for and accept grants from private and public sources. The advisory board may accept monetary donations, services and other

items or materials suitable for use by the board in the performance of its public
functions through the Bernalillo County Quality of Life Fund.

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF
BERNALILLO COUNTY, NEW MEXICO, this 15th day of November 2022.**

APPROVED AS TO FORM

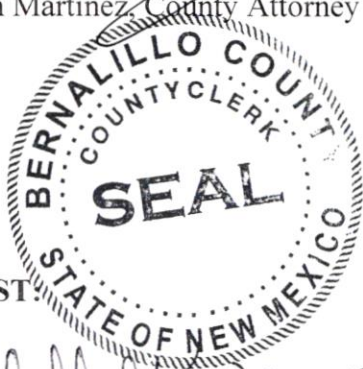


W. Ken Martinez, County Attorney

ATTEST:



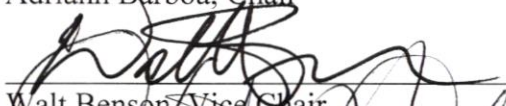
Linda Stover, County Clerk



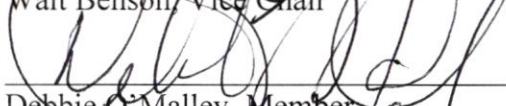
BOARD OF COUNTY COMMISSIONERS



Adrian Barboa, Chair



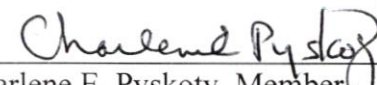
Walt Benson, Vice Chair



Debbie O'Malley, Member



Steven Michael Quezada, Member



Charlene E. Pyskoty, Member